

## Rave Site Cloud: End of Study- Tasks for Administrators eLearning Outline

**Course Description:** This course covers various tasks and actions that administrators can perform in site cloud end of study.

Approximate Duration<sup>1</sup>: 20 min

Module	Topics
Welcome	<ul style="list-style-type: none"><li>● Introduction &amp; Objectives</li></ul>
Content Transfer	<ul style="list-style-type: none"><li>● Transfer new EOS study content to RCM</li><li>● Locating study folders in RCM</li></ul>
EOS Import Report	<ul style="list-style-type: none"><li>● Locating and viewing the EOS Import Report</li><li>● Study transfer verification</li></ul>
Setup Users and Workflows	<ul style="list-style-type: none"><li>● Granting users read-only, download, and acknowledgement access</li><li>● Using the proper users and workflows configuration method</li></ul>
Update User Roles	<ul style="list-style-type: none"><li>● Granting sponsor users with power user access (or other roles)</li><li>● Using reports to verify that RCM processed the provisions accurately.</li></ul>
Access and Acknowledgment Maintenance	<ul style="list-style-type: none"><li>● Modifying either active and completed acknowledgements</li><li>● Identifying users who were assigned the original download and acknowledgement tasks.</li></ul>
Conclusion	Summary

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<sup>1</sup> Duration listed is approximated, and does not reflect activities, simulations or assessments